



ARCHIVAL POLICY

1. INTRODUCTION

Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“LODR Regulations”) requires listed companies to frame an Archival Policy for disclosure of events or information which has been disclosed to stock exchanges, on its website.

This Policy is framed in accordance with the above requirements of the LODR Regulations, notified on 2nd September 2015 and other SEBI Circulars as may be specified in this regard. This policy shall be effective from the date of listing of the Company’s securities on BSE Limited (“BSE”).

2. OBJECTIVE

The policy is formulated to retain events or information which has been disclosed to Stock Exchange(s), on the website of Gujarat Terce Laboratories Limited (“the Company”), for such period so as to satisfy the statutory and regulatory requirements.

3. SCOPE

This policy covers all events or information which has been disclosed to Stock Exchange(s) under Regulation 30 of the LODR Regulations.

4. POLICY

The events or information which has been disclosed by the Company to the Stock Exchange(s) under Regulation 30 of the LODR Regulations will be hosted on the website of the Company for a period of five years, or such other lower timeframe as may be prescribed for a specific event or information under the LODR Regulations. These disclosures may be removed/deleted from the website after expiry of five years from date of its initial posting/ hosting.

5. DISSEMINATION OF POLICY

This Policy shall be hosted on the website of the Company.

Last amended: 8 November 2025
