



GUJARAT TERCE LABORATORIES LIMITED

03.01.2020

To,
The Department of Corporate Services,
The Bombay Stock Exchange
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai- 400001

Script code: 524314

Dear Sir,

Sub.: Submission of Report under Regulation 27(2) of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015.

Pursuant to Regulation 27(2) of SEBI (Listing Obligations Disclosure Requirements) Regulations, 2015, kindly find enclosed herewith the Corporate Governance Report of Gujarat Terce Laboratories Limited for the quarter ended on 31st December, 2019.

Please find the above in order.

Thanking You,

Yours faithfully,
Gujarat Terce Laboratories Limited

Dilipkumar Nikhare
Compliance Officer & Company Secretary

Encl.: Corporate Governance Report for the quarter ended on 31st December, 2019.

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General information about company

Scrip code	524314
NSE Symbol	
MSEI Symbol	
ISIN	INE499G01013
Name of the entity	GUJARAT TERCE LABORATORIES LIMITED
Date of start of financial year	01-04-2019
Date of end of financial year	31-03-2020
Reporting Quarter	Quarterly
Date of Report	31-12-2019
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

Enter the quarter
ended date only

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Annexure I												
Annexure I to be submitted by listed entity on quarterly basis												
I. Composition of Board of Directors												
Disclosure of notes on composition of board of directors explanatory											Add Notes	
Whether the listed entity has a Regular Chairperson											Yes	
Whether Chairperson is related to MD or CEO											Yes	
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment
Add		Delete										
1	Mr	NATWARBHAI P PRAJAPATI	ADMPP1922B	00031187	Executive Director	Chairperson related to Promoter	CEO-MD	01-06-1952	NA		28-03-1985	25-09-2017
2	Mr	AMRITBHAI PRAJAPATI	AOBPP7858Q	00699001	Executive Director	Not Applicable		24-05-1954	NA		01-03-2006	30-09-2016
3	Mrs	CHHAYABEN ASHWINBHAI SHAH	ACIP57308H	01435892	Non-Executive - Independent Director	Not Applicable		08-08-1961	Yes	25-09-2015	31-03-2015	
4	Mr	JAYANTIBHAI PRAJAPATI	ADZPF2250P	02608139	Non-Executive - Independent Director	Not Applicable		01-06-1951	Yes	30-09-2009	01-04-2009	20-09-2019
5	Mr	VIPLAV S. KHAMAR	DWPKK8167H	07859737	Non-Executive - Independent Director	Not Applicable		24-12-1977	Yes	25-09-2017	27-06-2017	
6	Mr	SURENDRAKUMAR P. SHARMA	ACKPS0036N	06430129	Non-Executive - Independent Director	Not Applicable		19-08-1963	Yes	24-09-2018	10-08-2018	
7	Mr	AALAP PRAJAPATI	BDJPP1045F	08088327	Executive Director	Not Applicable		29-11-1988	NA		01-04-2018	

Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN
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		1	0	0	0		
		1	0	0	0		
	57	1	1	0	0		
	63	1	1	0	2		
	30	1	1	2	0		
	16	1	1	1	0		
		1	0	1	0		

Annexure 1	
II. Composition of Committees	
Disclosure of notes on composition of committees explanatory	<input type="button" value="Add Notes"/>

For this quarter kindly note the following points:
 1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
 2. Date of Appointment can be any day upto December 31, 2019.
 3. Date of Cessation must be for the current quarter only, i.e. October 1,2019 to December 31,2019.

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	02608139	JAYANTIBHAI PRAJAPATI	Non-Executive - Independent Director	Chairperson	27-09-2014		
2	06430129	SURENDRAKUMAR P. SHARMA	Non-Executive - Independent Director	Member	10-08-2018		
3	07859737	VIPLAV S. KHAMAR	Non-Executive - Independent Director	Member	27-06-2017		
4							
5							
6							
7							
8							
9							
10							

Annexure 1

III. Meeting of Board of Directors

Disclosure of notes on meeting of board of directors explanatory Add Notes

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
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Add
Delete

1	09-08-2019			Yes	7	4
2	22-10-2019	73		Yes	5	3

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* to be filled in only for the current quarter meetings

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IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory

Add Notes

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
<p align="center"> <input type="button" value="Add"/> <input type="button" value="Delete"/> </p>								
1	Audit Committee	09-08-2019				Yes	3	3
2	Audit Committee	22-10-2019	73			Yes	2	2
3	Nomination and remuneration committee	09-08-2019				Yes	3	3
4	Nomination and remuneration committee	22-10-2019	73			Yes	2	2
5	Stakeholders Relationship Committee	09-08-2019				Yes	3	3
6	Stakeholders Relationship Committee	22-10-2019	73			Yes	2	1

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Signatory Details

Name of signatory	DILIPKUMAR NIKHARE
Designation of person	Company Secretary and Compliance Officer
Place	AHMEDABAD
Date	03-01-2020

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VI. Affirmations

Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

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V. Related Party Transactions

Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	
Disclosure of notes on related party transactions			Add Notes
Disclosure of notes of material transaction with related party			Add Notes

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