



## GUJARAT TERCE LABORATORIES LIMITED

Dated: 02.10.2018

To,

Department of Corporate Services  
BSE Limited,  
Phirozen Jeejeebhoy Towers,  
Dalal Street,  
Mumbai-400 001

**Script Code: 524314**

Dear Sir/Madam,

**Sub: Intimation regarding Appointment of Company Secretary and  
Compliance Officer of the Company**

Pursuant to the provisions of Regulation 30 and Regulation 6 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, Please note that Mr. Dilipkumar Nikhare (ACS: 45570) has been appointed for the post of Company Secretary & Compliance Officer of the Company with effect from 02<sup>nd</sup> October, 2018 and his appointment has been confirmed in duly held board meeting dated 01<sup>st</sup> October, 2018.

Brief Profile of Mr. Dilipkumar Nikhare is attached herewith for your record.

Kindly take the same on your record and update the Corp. Information accordingly.

Thanking You,  
Yours faithfully,

**Gujarat Terce Laboratories Limited**

**Company Secretary  
Mr. Dilipkumar Nikhare**





## GUJARAT TERCE LABORATORIES LIMITED

### Profile of Mr. Dilipkumar Gajanand Nikhare

**Mr. Dilipkumar Nikhare** is a qualified Company Secretary. He holds a Bachelor degree in Law and Commerce. His profile include experience of more than 2 years in Secretarial and Legal related matters. Throughout his career he shares an immaculate and passionate professional background of companies like JP Iscon Limited (Presently JP Iscon Private Limited) and Asian Granito India Limited, Ahmedabad.

Particulars of Appointment of Mr. Dilipkumar Nikhare as Company Secretary and compliance Officer of the Company:

#### Brief Profile:

Sr.	Particulars	Remarks
1.	NAME IN FULL	DILIPKUMAR NIKHARE
2.	FATHER NAME	GAJANAND NIKHARE
3.	DESIGNATION IN THE COMPANY	COMPANY SECRETARY AND COMPLIANCE OFFICER
4.	EDUCATION QUALIFICATION	ACS,B.COM,LL.B.
5.	RESIDENTIAL ADDRESS	C/708, AASHIRWAD CITY, OPP. GURUDWARA, B/S. GIRIRAJ NAGAR, ODHAV, ADINATHNAGAR, AHMEDABAD – 382415, GUJARAT
6.	DATE OF BIRTH	09.10.1993
7.	EMAIL ID	cs@gujaratterce.com
8.	CONTACT NO.	079-48933706
9.	PAN	ATRPN9424D
10.	NUMBER OF SHARES HELD	NIL
11.	DATE OF APPOINTMENT	02.10.2018 AS A COMPANY SECRETARY AND COMPLIANCE OFFICER
12.	WORK EXPERIENCE	TWO YEARS

We request you to take on record of the above and do needful.

Thanking You,  
Yours Faithfully,

**Gujarat Terce Laboratories Limited**



**Natwarbhai P Prajapati**  
**Managing Director**  
**DIN: 00031187**



**Regd. Office & Factory :** 122/2 Ravi Estate, Bileshwarpura, Chhatral, Ta. : Kalol, Dist. : Gandhinagar (Guj.) INDIA.  
Ph.: 02764-233182 • E.mail : gttl.factory@gmail.com  
CIN : L28112GJ1985PLC007753

**Admn. Office :** D/801 & 802, The First, Behind Keshavbaug Party Plot, Near Shivalik High-street, Vastrapur, Ahmedabad-380015 Gujarat.(INDIA) • Ph.: 079-48933701  
E.mail : ho@gujaratterce.com • Web. : www.gujaratterce.com



## GUJARAT TERCE LABORATORIES LIMITED

01.10.2018

To,  
Mr. Dilipkumar Nikhare  
C/708, Aashirwad City,  
Opp. Gurudwara, B/s. Giriraj Nagar, Odhav,  
Adinathnagar, Ahmedabad – 382415,  
Gujarat

Dear Mr. Dilipkumar Nikhare,

We refer to your consent letter dated 22<sup>nd</sup> September, 2018 and we are pleased to inform you that we appoint you to the position of Company Secretary and Compliance Officer of our Company with effect from 02<sup>nd</sup> October, 2018 by virtue of your qualification and experience and said assignment is hereby offered to you.

As Company Secretary and Compliance officer you shall be exclusively responsible:

- for complying with all the provisions of the Companies Act, 2013 and Rules framed there under;
- maintaining all the statutory and non-statutory essential registers, books, files, records, papers etc.;
- for complying Listing Obligations and Disclosure Requirements, 2015 and amendments thereto from time to time;
- preparing and filing with the Registrar of Companies and other concerned authorities the required reports, returns, documents, papers etc. complete in all respects and within the prescribed periods of time; and
- for carrying out the instructions, directions and advice of the Board of Directors of the company given to you from time to time.
- Any other work / assignment delegated to you by management

You shall devote your whole attention to the work of the company during your tenure as Company Secretary and shall work with due diligence and using your abilities to your best. You shall obey the orders of the Board of Directors of the company. You shall do your best to promote the interest of the company and shall faithfully serve the company.

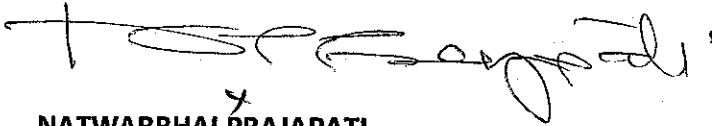


**Regd. Office & Factory :** 122/2 Ravi Estate, Bileshwarpura,  
Chhatral, Ta. : Kalol, Dist. : Gandhinagar (Guj.) INDIA.  
Ph.: 02764-233182 • E.mail : gtl.factory@gmail.com  
CIN : L28112GJ1985PLC007753

**Admn. Office :** D/801 & 802, The First, Behind Keshavbaug Party Plot,  
Near Shivalik High-street, Vastrapur, Ahmedabad-380015 Gujarat.(INDIA) • Ph.: 079-48933701  
E.mail : ho@gujaratterce.com • Web. : www.gujaratterce.com

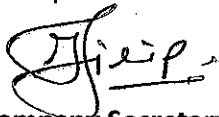
You shall not disclose to any unauthorized person during your employment as Secretary of the company any information obtained by you in relation to the business and affairs of the company

**FOR, GUJARAT TERCE LABORATORIES LIMITED**



**NATWARBHAI PRAJAPATI**  
**MANAGING DIRECTOR**  
**DIN: 00031187**

I accept the above offer of the post of Company Secretary and Compliance officer



**Company Secretary**  
**ACS: 45570**

**Place: Ahmedabad**  
**Date: 01/10/2018**

